

Banff Community High School – Council
Meeting Minutes
September 17, 2007

Present:

1. Dave Brazeau (Principal)
2. Chris Macdonald (Member-at-large)
3. Lynn Calvert (Member-at-large)
4. Deb Hornsby (Voting member)
5. Kathy Drury (Member-at-large)
6. Tanya Bouchard (Non-voting community representative)
7. Karen Sorensen (Voting member)
8. Dale Martin (Teacher)
9. Linda Schultz (Voting member)
10. Stephanie Kuxdorf (Secretary)
11. Sharon Oakley (Voting member)
12. Margarette Moar Bell (Chairperson)
13. Patty Glover (Treasurer)
14. Sharon Phillips (Voting member)

Absent:

1. Connie MacDonald (Voting member)
 2. Roy Goulet (Voting member)
 3. Alison Milroy
 4. Jr High Student Rep
 5. Sr high Student Rep
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1. **Call to order** at 4:08 pm.
2. **Approval of agenda** with additions.
3. **Minutes from June 2007 meeting and AGM** - Patty will revise minutes from last meeting to reflect the new members.
4. **Old Business**
 - Voting members and new executive approved.
 - Banff Hockey Academy (BHA) – no need to have a rep on council. Dave pointed out that there are mixed feelings about giving them special representation since they are not more important than any other student at the school. Karen has a son on the BHA so may be able to represent them if needed. Most importantly, student reps are needed on Council.
5. **Reports**
 - a) Principal
 - Enrollment is up which has caused a few scheduling issues and some large classes of 35 – 38 students. There are waitlists for elective courses e.g. Foods & Construction. 315 is the current count plus exchange students, which brings it to 323

- A half time teacher, Ben Reid, was added to teach Grade 7 L.A. and Michelle Lefroy has added time to her schedule as well.
- All sports teams are now operational, although they are looking for a Senior Boys' Volleyball Coach.
- He has created the BCHS Advisory Council, comprised of 15 students (representing Grades 7 – 12). The Advisory Council deals with governance issues (not party planning) and so far have discussed things such as school clothing (including running a logo contest), and opening a confectionary in Purkis Hall.
- Punctuality is key at school this year to bridge the gap between work and school and emphasize the importance of being on time.
- *The Crag* has offered to run a student page every month. Chris Phillips and Hilary Rathbone are the student reporters.
- The school website is up and being updated. They would like help getting people to go to the website for the newsletter. Also, Polly Prozny needs help updating the current mailing list.
- Magazine fundraiser starts this week and Caylen Houghton needs help with it, particularly 2 parents for 2 hours each week (mainly to count the money). So far, council member, Kathy Drury, volunteered to help.
- Oct. 17 Cyberbullying Workshop takes place – Deb will look into getting the word out, including on the Town of Banff's page in the newspaper.
- Yearbook Assistance – Michelle Lefroy and Caylen Houghton will need some help from parents later in the year (particularly in June) for anyone with an interest in graphic design/layout, etc.
- Rewards Program – Dave would like to encourage kids who are doing stuff right by handing out coupons from local businesses for free drinks, etc., and for teachers, he would like certificates for dinners etc. Council members to ask businesses they know to donate.
- Dale mentioned that the startup to the year has gone very smoothly and the atmosphere is collaborative.
- Automated Phone System that links with the attendance system is in the works. Parents will get calls if their children are absent, and the system can also send out broadcast calls re. P.D. days or emergencies, etc.
- Cell Phones & IPODs are not to be used during class.
- Honour Society – criteria has changed at the senior high level so that students can use one credit per year for distance learning as long as it's accredited by Alberta Education (see draft copy handed out).
- 3 Year Strategic Education Plan – will be ready by the next meeting for Council to review.

- School Dances – Fri. Oct. 5 will be the first dance of the year. No guests will be allowed (only BCHS students) and Dave wants to have a police officer in attendance (at least for first dance). The grads will be asking for help with chaperoning, etc.
- Grant Applications – Karen offered to take this on. The reality is that we aren't getting more funds from the province. Dale pointed out that any requirements the school has that are curriculum based should come from the province and we need to make the distinction between necessity and enhancement. Margarete suggested that we need a consensus from the teachers, principal and Student Advisory Council.

6. Treasurer's Report

- Currently, there is \$8,500.00 in the bank account and Patty does not believe it's allocated for anything. Margarete pointed out that there should be another \$10,000.00 from the Benefit Ball in another account. We need to create a budget at the next meeting.
- Signing Authority – a motion was carried for Patty, Deb, and Connie to have signing authority.
- Linda will research other banking possibilities to save costs and will report to Treasurer.

7. New Business

- a) Cyber-Bullying Presentation held Aug. 30 (see handout)
 - Appropriate use of internet was the subject. Turnout was poor.
 - Margarete wants to get parents more involved and on board. There's a cost to the on-line course and perhaps there's a way to cover this cost and make it available to parents.
- b) Homework
 - Deb pointed out that the amount of homework was impacting the students' extra-curricular activities, family time, and down time. Dave discussed this issue at the first staff meeting and he and the staff are prepared to examine this issue and have a policy for no homework given over the holidays.
- c) High School Music Program
 - Deb brought up a question about the Sr High Music program that she'd been asked. Currently, it doesn't take place during scheduled class time and is after school or during lunch hours. Dave said that enrollment was too low in the program (only 13 students total) so it was taken out of the schedule.
- d) Council-Teacher Potluck Lunch
 - Council will make lunch for the teachers on Monday, Oct. 1st in the Foods Room. Theme is Mexican. Menu items to be assigned/chosen by email.
- e) Rotary

- Karen is a Rotarian and will keep us informed. They currently have an inbound student here from Japan, and will also send out an outbound student.
 - They also have a bursary program, Speaking Contest, and smaller exchange programs.
- f) Futures Planning Committee
- Deb is a member and will report back to us. They explore goals and trends in education for the future
- g) Whyte Museum Invitation
- Tanya works for Whyte Museum and handed out invitations for their Oct. 20 fundraiser dinner to raise more money for the museum. Cost is \$17 per person or \$300 per couple.

8. Correspondence

- a) Safe Schools Conference Nov. 4 – 7, 2007. Council approved motion to pay for someone to attend this conference.

9. Newsletter Input

- a) Contributions should be submitted to Polly every other Wednesday.
 b) Council website should post only names and email addresses (not phone numbers). Polly needs our updated info.

10. Questions – none

11. Next Meeting

- Council agreed to meet on the third Monday of each month and kept meetings to 1 ½ hours maximum.
- Next meeting: Monday, Oct. 15 at 4:00 pm

12. Adjournment

- Meeting adjourned at 5:40 pm.