

**Futures Planning Group Meeting  
Sept 17, 2007**

**Summary Notes**

**Groundrules**

Revised groundrules for the FPG group are attached.

**Process Name**

The name for the process was agreed as “Inspiring Hearts and Minds: CRPS Futures Planning Process”

**Monitoring Progress**

The December 3<sup>rd</sup> FPG meeting will be the first check-in time to discuss progress.

Creation of an FPG blog would allow for ongoing conversation between FPG members regarding process activities and evaluation.

**Speaker Series: Third Speaker subgroup**

The Third Speaker subgroup for determining the third speaker in the Speaker Series is comprised of: Kim (convener), Brian C., Yvonne, Esme and Robert).

**Community Forums**

Suggestion that 2 community forums be held in each of the three phases in Canmore and Banff. These could run concurrently or on separate evenings.

Forums and speaker series events could be accessed between the Bow Valley communities by video conference, or by posting videos on the project website.

Exshaw engagement – Non-native people will likely come to the Canmore forums. Critical to invite/include First Nations involvement. Brian C. to talk with the Morley superintendent to generate means for involvement by native people. Important to extend the invitation, and at the very least, keep people informed of the process.

Development of 2 Phase One forum questions required before October 10th – Question #1 (3 rounds of World Café discussion); Question #2 (2 rounds of World Café discussion)

Community Forum subgroup comprised of: Esme, Karen, Monika, Sonja, Carol B., Heather, Jeff, Gary, Shannon

The subgroup will meet to draft questions and an agenda, and determine whether 2 forums should be delivered in each phase (Canmore and Banff) including discussion of the logistical and personnel/financial resource

implications. The agenda, questions and proposal for running 2 forums per phase (if applicable) will be shared with the FPG group by email.

### **Student Forums**

There is a need to create a safe environment for student discussions to encourage openness and involvement. Questions must be designed/adapted to be relevant to the student audiences.

Discussion of appropriate ages for student involvement – older students are ‘on their way out’, but have strong opinions to offer; younger students will be in the system longer but may be harder to engage/manage. Could be a blend of ages.

Possible to engage select or sample classes for the duration of the process. Classes could be brought together for larger student forums OR engage in discussions within their own specific classroom led by the teacher. It is NOT recommended to bring Banff and Canmore students into a large forum-style discussion.

Use of the website for student engagement allows for individual student input.

The Student Forum subgroup, comprised of Brian W., Sonja, Jeff and Carol B. will meet to discuss the best format and delivery mechanisms for student discussions and input to the process.

### **Resources**

Decision to send all suggested resource materials out to all members of the FPG. Quality, not quantity, is stressed.

Development of an internal blog for FPG members will facilitate sharing of resources and readings.

The FPG group will also be given an access code for the CRPS professional development library.

There WILL NOT be a resources page on the public website. The ‘resources’ placeholder in the website will be removed. The results of all community, teacher and student forums will be posted on the public website.

Suggestion of developing a ‘Frequently Asked Questions’ page on the public website.

### **Marketing/Communications**

Marketing subgroup comprised of: Carol P.(convener), Deb, Donna, Monika

The Marketing subgroup will meet to generate ideas for marketing the process and events, to be sent out to the FPG group for further refinement and agreement.

The first priority is to determine the marketing and messaging necessary to promote the David King presentation on October 10<sup>th</sup>.